



Town of Gordonsville, Virginia
Agenda Item Summary
October 2022

<p><u>AGENDA ITEM 12</u> Town Manager’s Report</p> <p><u>AGENDA TITLE:</u> Town Manager’s Report</p> <p><u>PRESENTER:</u> Town Manager</p>	<p><u>DISPOSITION:</u> <input type="checkbox"/> Action Required <input type="checkbox"/> For Discussion <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Informational</p> <p><u>ATTACHMENTS:</u> <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p>
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Coronavirus State and Local Fiscal Recovery Funds

The Final Rule regarding the use of ARPA funds was released by the US Department of Treasury on January 7, 2022 and went into effect on April 1, 2022. Staff has made the Town’s first report regarding use of ARPA funds to US Treasury, due on April 30, 2022. The next report is due on April 30, 2023.

Projects

On-going – short term

Airport projects: The runway rehabilitation project began on July 25, 2022. All milling, grading, full-depth reclamation, and chip seal of surfaces is complete. Due to scheduling conflicts with the paving contractor, runway paving is delayed until the end of October.

Broadband: FiberLync has installed broadband fiber to connect the Gordonsville Municipal Airport and the Gordonsville Business Center, and both locations have been connected. A phased plan for bringing FiberLync broadband service to all town residents is being discussed. In September, Council authorized the Town Manager to sign a memorandum of understanding with Dominion Energy for their installation of broadband infrastructure on their utility network within the town.

Floodplain Management Ordinance: The Town’s Floodplain Management Ordinance has been updated to reference the new effective date of the flood maps for the Town, which is May 17, 2022. The amended ordinance has been provided to the Virginia Department of Conservation and Recreation for their consideration as part of the Town’s enrollment in the National Flood Insurance Program (NFIP). DCR is awaiting confirmation from FEMA as to the Town’s enrollment in the NFIP.

Gordonsville Business Center: The tenant of Office space #2 (Suite C) has vacated the space. Staff has posted information about the space available on the Town’s website and Facebook page, and has provided the information to Orange County Economic Development for their use in recruiting

prospective tenants. A sign announcing space available has been posted in front of the Business Center. Staff has shown the space to four prospective tenants thus far.

Park Planning Project: Gordonsville has been awarded a \$1.6M Land and Water Conservation Fund grant by the National Park Service for its Verling Park redevelopment project.

Council will review and receive public comment on the draft schematic plan for the project at its October meeting.

Staff, members of Council and the Piedmont Environmental Council recently met with representatives from the Land Trust Alliance and the Virginia Outdoors Foundation to discuss the project and to tour the properties included in the project scope.

Safe Routes to School Grant Application: VDOT has assigned a project manager to this initiative and preliminary engineering design work has begun. Staff has reached out to the project manager to get an update on the project.

Sesquicentennial Event: This event has been postponed due to COVID-19 concerns.

Town Hall Parking Lot Renovation: This project has been delayed until the spring of 2023. Bids will be resolicited in the winter of 2023.

Wayfinding signage project: Gateway signs for the entrances to the town are in production and will be installed in the fall.

Website: Staff continues to monitor the website and make modifications to correct or add information as needed. Revize, the Town's website developer, has contacted staff regarding a free website refresh that is a part of the Town's contract. Revize contacted the Town in May regarding the refresh process. As with initial site development, Council will be involved.

Budget

Town Council approved a schedule for the development of the Fiscal Year 2024 budget at their September meeting. Staff is requesting Council schedule a budget development work session for late October.

Committees

Airport Advisory Committee: The Airport Advisory Committee did not meet in September.

Planning Commission: The Planning Commission did not meet in October.

Board of Architectural Review: The BAR did not meet in October.

Board of Zoning Appeals: The Board of Zoning Appeals did not meet in September. A vacancy remains on the Board.

Permit Activity

Zoning Permits Issued: 4

103 Jackson Street	Pre-fab shed 12'x40'
201 Brimfell Street	Home Occupation
401 E. King Street	Garage
302 Martinsville Avenue	Rear addition

Certificates of Appropriateness Issued: 0

Subdivision Plats Reviewed/Approved: 0

Site Plans Reviewed: 0

Training & Meetings

The Town Manager, the Mayor and three members of Town Council attended the Virginia Municipal League annual conference in Richmond on October 2-4, 2022.

The Town Clerk attended the Virginia Association of Zoning Officials fall conference in Roanoke on September 14th – 16th, and will attend the Virginia Municipal Clerks Association training the week of October 10th.

VDOT

The following are several issues/projects VDOT is working on for the Town:

- **Weaver Street traffic flow review:** Town Council discussed this matter at their January meeting and determined further review is needed before any change to traffic flow is warranted.
- **Intersection improvements at North High Street and West Gordon Avenue:** This project has been approved for inclusion in the FY22 – FY27 Six Year Improvement Plan and staff awaits further direction from VDOT as to project plan development and timing.
- **Drainage:** There is a new federal funding program designed to address such issues. VDOT staff are being trained on the new program and will provide more information to the Town as they learn more. The first step in the process will be to develop a comprehensive drainage improvement plan for the town.